



8 Main Street, P.O. Box 490  
 Black River Falls, WI 54615  
 Ph: 715-284-5341 FAX: 715-284-7470  
 MEMBER FDIC

**JACKSON COUNTY BANK**



**Jackson County Bank Employment Application**

First Name:	Last Name:
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**Privacy Policy:**

Our [privacy policy](#) protects the privacy of your personally-identifying information that you provide us online.

**Security Notice:**

To protect your information, please only complete and submit this online form if you are using a browser with the latest security enhancements. If you believe you don't have the latest version, either update your browser to a secure version, or print the form and FAX it or bring it to the bank. This form is not cached (saved in your computer's memory) when you close your browser.

**Instructions:**

1. Print this application and gather the information you'll need.
2. You may complete this application online and click "Submit Application" or print it and fax it to 715-284-7470. Please DO NOT email applications.
3. To safeguard your privacy, close your browser after you are finished with this application.

Jackson County Bank provides equal employment opportunity without regard to race, color, religion, sex, age, national origin, marital status or physical or mental disability. Consistent with the Americans With Disabilities Act, applicants may request reasonable accommodations needed to participate in the application process.

**Personal Information**

<b>Application Date</b>			
<b>(required)</b>	<b>First Name</b>	<b>Middle Initial</b>	<b>Last Name</b>
	_____	_____	_____
<b>(required)</b>	<b>Primary Phone Number</b>	<b>Your E-mail Address</b>	
	_____	_____	
<b>Address Information</b>	Address Line 1		
	_____		
	Address Line 2		
	_____		
	City	State	ZIP Code
	_____	_____	_____
<b>Are you 18 years of age or older?</b>	<input type="radio"/> Yes <span style="margin-left: 200px;"><input type="radio"/> No</span>		
<b>If not, do you have a valid work permit?</b>	<input type="radio"/> Yes <span style="margin-left: 200px;"><input type="radio"/> No</span>		

**Education**

<b>High School (required)</b>	<b>Name</b>	<b>Location</b>
	_____	_____

<b>Years Completed</b>	<input type="radio"/> 1	<input type="radio"/> 2
	<input type="radio"/> 3	<input type="radio"/> 4
<b>Graduated</b>	<input type="radio"/> Yes	<input type="radio"/> No
<b>Subjects Studied</b>		
<b>College (required)</b>	<b>Name</b>	<b>Location</b>
	_____	
<b>Years Completed</b>	<input type="radio"/> 1	<input type="radio"/> 2
	<input type="radio"/> 3	<input type="radio"/> 4
<b>Graduated</b>	<input type="radio"/> Yes	<input type="radio"/> No
<b>Subjects Studied</b>		
<b>Business, Trade, or Correspondence School (required)</b>	<b>Name</b>	<b>Location</b>
	_____	
<b>Years Completed</b>	<input type="radio"/> 1	<input type="radio"/> 2
	<input type="radio"/> 3	<input type="radio"/> 4
<b>Graduated</b>	<input type="radio"/> Yes	<input type="radio"/> No
<b>Subjects Studied</b>		
<b>Other Study or Research</b>		
<b>Job-related skills typing, etc.,</b>		
<b>Employment Desired</b>		
<b>(required)</b>	<b>Position</b>	<b>Date you can start</b>
	<b>Wage/Salary Desired</b>	<b>Full Time</b>
	<b>Part Time</b>	
	_____	
<b>Are you now employed?</b>	<input type="radio"/> Yes	<input type="radio"/> No
<b>May we contact your present employer?</b>	<input type="radio"/> Yes	<input type="radio"/> No
<b>If no, explain</b>		
<b>Have you ever applied with us before?</b>	<input type="radio"/> Yes	<input type="radio"/> No
<b>(required)</b>	<b>If yes, where?</b>	<b>When?</b>
	_____	
<b>Were you offered a Position?</b>	<input type="radio"/> Yes	<input type="radio"/> No
List your last three employers, starting with the most recent first.		
<b>Employment</b>		

<b>(required)</b>	<b>Employer 1</b>	
	<b>Name</b>	_____
	<b>Address</b>	_____
	<b>Start Date</b>	_____
	<b>End Date</b>	_____
	<b>Position</b>	_____
	<b>Ending Salary/Wage</b>	_____
<b>Reason for Leaving</b>	_____	
<b>(required)</b>	<b>Employer 2</b>	
	<b>Name</b>	_____
	<b>Address</b>	_____
	<b>Start Date</b>	_____
	<b>End Date</b>	_____
	<b>Position</b>	_____
	<b>Ending Salary/Wage</b>	_____
<b>Reason for Leaving</b>	_____	
<b>(required)</b>	<b>Employer 3</b>	
	<b>Name</b>	_____
	<b>Address</b>	_____
	<b>Start Date</b>	_____
	<b>End Date</b>	_____
	<b>Position</b>	_____
	<b>Ending Salary/Wage</b>	_____
<b>Reason for Leaving</b>	_____	

	Name	Phone No.	Address	City, State, Zip
References (required)	Reference 1	_____	_____	_____
	Reference 2	_____	_____	_____
	Reference 3	_____	_____	_____
Do you have the legal right to work in the U.S.? (required)	<input type="radio"/> Yes <input type="radio"/> No			
If hired, it will be necessary for you to promptly submit documentation of your identity and right to work in the U.S. List any days or hours when you are not available to work				
Have you ever been convicted of a crime?	<input type="radio"/> Yes <input type="radio"/> No			
Note that a criminal record will not necessarily prevent employment. We will consider the nature of the event and relevant circumstances. If yes, describe the facts and circumstances and give the dates and locations.				
Have you ever been discharged or asked to resign from a position?	<input type="radio"/> Yes <input type="radio"/> No			
Please provide a detailed explanation of all prior disciplinary problems/actions.				
<b>Additional Information</b> <i>Enter resume or any other information regarding application for employment. You may copy and paste as text only all formatting will be removed.</i>				

## AUTHORIZATION

I certify that the facts contained in this application are true and complete to the best of my knowledge.

I understand that if **Jackson County Bank** hires me, I will be required to attest to my identity and employment eligibility, and to present documents confirming my identity and employment eligibility. I understand that I cannot be hired if I cannot comply with these requirements.

I understand that any employment is conditioned on a background check. I authorize **Jackson County Bank** to thoroughly investigate all statements contained in my application or resume. Furthermore, I authorize my former employers and references to disclose information regarding my former employment, character, and general reputation to **Jackson County Bank**, without giving me prior notice of such disclosure. In addition, I release **Jackson County Bank**, any former employers, and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during my interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or **Jackson County Bank**.

I confirm that no promise regarding employment has been made to me and I understand that no such promise or commitment will be binding on **Jackson County Bank** unless it is in writing and signed by an officer of **Jackson County Bank**.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history, I authorize you to do so.

I understand that filling out this form does not indicate there is a position open and does not obligate **Jackson County Bank** to hire me. If hired, I agree to abide by all company work rules, policies and procedures. BankName retains the right to revise its policies or procedures, in whole or in part, at any time.

### Signature/Acknowledgement

<b>(required)</b>	<input type="radio"/> By checking here and entering my name below, I agree with the Authorization terms.
<b>Name (required)</b> <i>Please enter your name as acknowledgement.</i>	